

UNIVERSITY COURSE (ENGLISH LANGUAGE)

| COURSE NAME/CORSE CODE/CREDIT                    | COURSE SYNOPSIS  | COURSE LEARNING OUTCOME  | COURSE ASSESSMENT                 |
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| Proficiency in English I<br>GLT 1018<br>Credit-2 | This course is designed for students with basic proficiency in English. Focus is on building speaking and reading competence with an emphasis on accuracy in grammar and on vocabulary building. Students will develop structural accuracy, reasonable oral fluency and language appropriateness by practising the language in a variety of contexts | At the end of the course, students are able to: <ol style="list-style-type: none"> <li>1. identify information in short, simple reading texts</li> <li>2. present ideas related to everyday topics</li> <li>3. use grammar correctly to express ideas</li> </ol> | Continuous Assessment:100%        |
| Let's Speak<br>GLT 1019<br>Credit-2              | This course focuses on preparing a speech in English accurately and coherently. It also develops students' speech planning skills in stages. Students will learn to speak accurately using the appropriate language strategies to a selected audience.   | At the end of the course, students are able to <ol style="list-style-type: none"> <li>1. organise a speech in stages</li> <li>2. apply appropriate skills and strategies when delivering a short speech</li> <li>3. present a short speech</li> </ol>            | <i>Continuous Assessment:100%</i> |

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| <p>Fundamental Writing<br/>GLT 1020<br/>Credit-2</p>       | <p>This course is designed for students with a pre-intermediate level of proficiency in English. It focuses on writing skills, with an emphasis on accuracy in grammar and vocabulary building. Students will be exposed to writing strategies that will enable them to write short texts effectively for different purposes</p>  | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. write short, connected texts on familiar subjects</li> <li>2. organise ideas effectively for different purposes</li> </ol>  | <p>Continuous Assessment:100%</p> |
| <p>Proficiency in English II<br/>GLT 1021<br/>Credit-2</p> | <p>This course is designed to improve students' English Language proficiency in terms of accuracy and language use at the intermediate level. Students will be exposed to a variety of reading texts in order to improve their reading skills. They will also be given ample speaking practice to develop their confidence in communicating and interacting with others in a multitude of situations. The course improves students' skills in writing texts coherently on various topics.</p> | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. write clear connected texts on a wide range of topics</li> <li>2. present ideas and opinions clearly and coherently</li> <li>3. interpret information from texts on various topics</li> </ol> | <p>Continuous Assessment:100%</p> |

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| <p>Speak Up<br/>GLT 1022<br/>Credit-2</p>                    | <p>This course focuses on speaking English accurately and coherently at the intermediate level. It develops students' communication strategies that enable them to interact appropriately in a variety of informal situations.</p>                      | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. present ideas clearly and accurately</li> <li>2. employ appropriate communication strategies to converse effectively</li> </ol>  | <p><i>Continuous Assessment:100%</i></p> |
| <p>Effective Workplace Writing<br/>GLT 1023<br/>Credit-2</p> | <p>This course introduces writing strategies at the intermediate level. Students will be exposed to a range of workplace communication. They will learn how to produce effective written communication and improve their overall skills in writing.</p> | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. use appropriate format and language structures in correspondence writing</li> <li>2. apply appropriate tone and style according to purposes of correspondence</li> </ol> | <p>Continuous Assessment:100%</p>        |

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| <p>Proficiency in English III<br/>GLT 1024<br/>Credit-2</p>   | <p>This course is designed to fortify students' English Language proficiency in terms of accuracy and effectiveness at a developing upper intermediate level. Students will be taught the four language skills with a focus on reading, writing and speaking. They will be exposed to a variety of texts to develop a higher level of proficiency that will allow them to apply the skills learnt.</p> | <p><i>At the end of the course, students are able to:</i></p> <ol style="list-style-type: none"> <li>1. demonstrate an understanding of complex texts on concrete topics</li> <li>2. write clear, detailed texts on a wide range of subjects</li> <li>3. share opinions fluently and spontaneously</li> </ol> | <p>Continuous Assessment:100%</p> |
| <p>Effective Oral Communication<br/>GLT 1025<br/>Credit-2</p> | <p>The course encompasses different aspects of oral communication used in delivering speeches and presentations at the high intermediate level. Appropriate examples from a variety of situations are used as practice materials for students to analyse, discuss and apply the strategies taught.</p>   | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. write relevant outlines for presentations</li> <li>2. present an impromptu speech</li> <li>3. adhere to appropriate strategies in oral communication</li> </ol>  | <p>Continuous Assessment:100%</p> |

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| <p>Writing at the Workplace<br/>GLT 1026<br/>Credit-2</p>    | <p>This course will introduce students to effective writing skills at the workplace. Using relevant materials, students will be taught in stages how to produce documents within a workplace context.</p>  | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. write texts using appropriate tone and style</li> <li>2. complete an informal report for workplace purposes</li> <li>3. prepare a formal report for workplace purposes</li> </ol>           | <p>Continuous Assessment:100%</p> |
| <p>Advanced Oral Communication<br/>GLT 1027<br/>Credit-2</p> | <p>The course encompasses different aspects of oral communication used in delivering speeches and presentations at the high intermediate level. Appropriate examples from a variety of situations are used as practice materials for students to analyse, discuss and apply the strategies taught.</p> | <p>At the end of this course, students are able to:</p> <ol style="list-style-type: none"> <li>1. integrate the effective use of language structures in communication</li> <li>2. present a persuasive speech</li> <li>3. develop appropriate interpersonal communication skills.</li> </ol> | <p>Continuous Assessment:100%</p> |
| <p>Advanced Business Writing<br/>GLT 1028<br/>Credit-2</p>   | <p>This course is designed to equip students with the necessary writing skills to meet the needs of the workplace. Students will also be taught how to produce clear, accurate and well organised professional</p>   | <p>At the end of the course, students are able to:</p> <ol style="list-style-type: none"> <li>1. apply appropriate features of effective business writing</li> <li>2. prepare documents common in business</li> </ol>  | <p>Continuous Assessment:100%</p> |

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|  | <p>business documents. Students will be required to analyse and respond to a variety of situations and to write for identified audiences. The course also explores the ways in which technology helps shape business writing and communication.</p> | <p>writing<br/>3. produce a report for workplace purposes.</p> |  |
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